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**From:** Shea, Valois [Shea.Valois@epa.gov]  
**Sent:** 3/30/2015 9:54:57 PM  
**To:** Vigil, Christine [Vigil.Christine@epa.gov]  
**CC:** Minter, Douglas [Minter.Douglas@epa.gov]; Cheung, Wendy [Cheung.Wendy@epa.gov]  
**Subject:** RE: Update: PPA Midyear Process and RA Issue Paper Template -help please!

Hi Christine,

I am trying to get the template for the SD midyear issue paper template on Max.gov. The link below doesn't seem to work. I have set up my login account for Max.gov & tried searching on every imaginable combination of 2015 midyear issue paper template, but can't get there. Do you have any suggestions? I love these helpful improvements! I can't help but think I could have written the thing 3 times over in the time I have spent trying to get the template!

*Valois*

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**From:** Minter, Douglas  
**Sent:** Tuesday, March 17, 2015 4:10 PM  
**To:** Cheung, Wendy; Shea, Valois  
**Subject:** FW: Update: PPA Midyear Process and RA Issue Paper Template  
**Importance:** High

Wendy/Valois: we will need midyear issue papers on DB (Valois) for Sadie's call with Bill Markley sometime in the last half of April, and on AE current use/source (Wendy) for her call with Kevin Frederick on April 14<sup>th</sup>. See Christine's attached example.

Wendy: On the current use/source issue, I have attached the GWPC letter Kevin referred to on yesterday's call.

Please have drafts to me at least one week prior to the above timeframes.

Stop by with questions, etc.

Thanks,

Douglas

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**From:** Vigil, Christine  
**Sent:** Tuesday, March 17, 2015 3:47 PM

**To:** Bahrman, Sarah; Kahn, Lisa; Minter, Douglas; Rathbone, Colleen; Sanelli, Diane

**Subject:** Update: PPA Midyear Process and RA Issue Paper Template

**Importance:** High

Unit Chiefs,

After talking with Anthony this afternoon, it was explained that an example/template Issue paper was already located in MAX (see attached). Apparently, at the PPA meeting held several weeks ago, they discussed the document templates (I must have missed that discussion). During that discussion it was noted that the SPMs would prefer that staff edit the RA issue papers in MAX using the links below. Needless to say, this will eliminate the template I shared with you this morning, AND would allow all water program managers (and the RA) to see all water related issues in one document. My apologies and let me know if you have questions.

Please note: the PPA Midyear links will not work unless you have MAX PPA access.

[CO 2015Midyear Water.docx](#)

[MT 2015Midyear Water.docx](#)

[ND 2015Midyear Water.docx](#)

[SD 2015Midyear Water.docx](#)

[UT 2015Midyear Water.docx](#)

[WY 2015Midyear Water.docx](#)

*Christine*

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